

February 15, 2017

The regular meeting of the Town Board of the Town of Colchester, Delaware County, New York was held on Wednesday, February 15, 2017 at 7:00 PM at the Town Hall.

Present: Arthur M. Merrill Supervisor
 Janet L. Champlin Councilwoman
 Mark W. Mattson Councilman
 Julie A. Markert Councilwoman
 Gregory L. Lavorgna Councilman

Recording Secretary: Julie B. Townsend Town Clerk

Others present: Kenneth R. Eck, Jr.-Highway Supt., Alan Donner, Maureen Pedersen and John Soran.

The Meeting was called to order by Supervisor Arthur M. Merrill and led the group in the Pledge of Allegiance.

The minutes of the last regular meeting, February 01, 2017 had been distributed earlier. Greg Lavorgna made the motion to accept the minutes as written, seconded by Julie Markert, all in favor, motion carried.

CORRESPONDENCE:

- Four County Library System- They finally have a new bookmobile; Thank You for the use of Town Hall while the bookmobile was off the road.
- NYS Dept. of Health- Cooks Falls Water District- all 2016 sampling has been completed.
- Del. Co. DPW Solid Waste Director- 2016 Annual Report for Colchester Transfer Station.

REPORTS- written reports on file at Town Clerk's Office:

- Cooks Falls Water District- January 2017- 23 customers balance due \$1,215.50; Receipts of \$3,215.02 disbursed to Supervisor.
- Downsville Water District- January 2017- 79 customers balance due \$4,232.78; Receipts of \$8,008.03 disbursed to Supervisor.
- Town Clerk- January 2017 -Total disbursed \$1,658.95 of which \$1,640.95 was Town revenues.
- Town Justice DeRosia- January 2017.

Supervisor Merrill reported that there is not much new to report on Old Business except for the Public Hearing and Special Meeting on Tuesday, February 21st at 7PM regarding the Grant Application to DWSRF Project No.17537 for the Filtration of the DWD Spring System.

Supervisor also reported that we have received from the Office of the NYS Comptroller the Town of Colchester Financial Condition Report of Examination for the Period Covered January 01, 2015 to August 31, 2016; it is on file in the Town Clerk's Office. Board Members reported that they have received a copy in the mail. Two recommendations the Board should do:

1. Adopt a comprehensive fund balance policy that establishes reasonable levels of unassigned, committed and reserved fund balance and how and when committed and reserved funds will be used.
2. Adopt reasonable budgets that more accurately reflect historical trends in actual revenues and expenditures. If the Board intends to add to committed or reserved amounts, they should provide funding by including an appropriation for that purpose in the budget.

Supervisor added that he had responded that we have made some changes in the 2017 Budget and that FEMA still owes us money and we have to send some back to FEMA also; we have three months to adopt a policy and assign some funds.

Supervisor Merrill made the following announcements:

- Public Hearing and Special Meeting Tuesday, Feb. 21st at 7PM
- Next Regular Board Meeting Wed., March 1st at 7PM

Councilman Greg Lavorgna commented that the employee handbook is a slow process.

SUBMISSION OF BILL/EXPENSES: Janet Champlin made the motion, seconded by Greg Lavorgna, that the vouchers be approved, subject to any corrections or deletions, all in favor, motion carried. Abstract No.03-2017 Voucher No. 064-094; Totaling \$305,442.31.

Supervisor reported that we have received one Dodge Truck back from Robert Green who did warranty repairs. Board held discussion on snow removal and Hwy Supt entered at 7:25PM.

With no further business, Mark Mattson made the motion for adjournment, seconded by Greg Lavorgna, all in favor, motion carried. Meeting adjourned at 7:30 PM.

Respectfully Submitted:

Julie B. Townsend, Town Clerk