

February 21, 2018

The regular meeting of the Town Board of the Town of Colchester, Delaware County, New York was held on Wednesday, February 21, 2018 at 7:00 PM at the Town Hall.

Present:	Arthur M. Merrill	Supervisor
	Janet L. Champlin	Councilwoman
	Mark W. Mattson	Councilman
	Julie A. Markert	Councilwoman
	Gregory L. Lavorgna	Councilman

Recording Secretary:	Julie B. Townsend	Town Clerk
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Others present: Kenneth R. Eck, Jr.-Highway Supt., Michael P. DeGroat-Town Attorney, Jeff Francisco-Delaware Engineering, Alan Donner and Joan Homovich.

The Meeting was called to order by Supervisor Arthur M. Merrill and led the group in the Pledge of Allegiance.

The minutes of the last regular meeting, January 17, 2018 had been distributed earlier. Janet Champlin made the motion to accept the minutes as written, seconded by Greg Lavorgna, all in favor, motion carried. *The February 7th meeting was canceled due to inclement weather.*

GUESTS: Jeff Francisco of Delaware Engineering presented DWSRF 16601 Requisition No. 3 in the amount of \$10,721.62 this is for the payment made to Louie Banker on 11-15-17 to be sent into NYSEFC. Board discussed.

NO. 22-2018 02/21/18 DWSRF 16601 Requisition No. 3

Janet Champlin made the following resolution:

WHEREAS, the Town of Colchester had applied for funding for the Cooks Falls Water District Improvement Project, D0-16601; and

WHEREAS, the NYS Environmental Facilities Corporation has approved the aforementioned application; and

WHEREAS, the Town may now request disbursements for project costs; and

WHEREAS, such funds will be automatically deposited in the project account,

THEREFORE BE IT RESOLVED, that the Town Board of the Town of Colchester hereby authorizes the Town Supervisor to sign and submit such paperwork as is necessary to receive said funds in the amount of \$10,721.62 for Requisition No.3.

Resolution was seconded by Julie Markert.

This resolution was put to a vote by roll call and resulted as follows:

Town Supervisor, Arthur M. Merrill	voting aye
Councilperson, Janet Champlin	voting aye
Councilperson, Julie A. Markert	voting aye
Councilperson, Mark W. Mattson	voting aye
Councilperson, Gregory L. Lavorgna	voting aye

The resolution was declared to be duly adopted by the members of the Town Board of the Town of Colchester.

Jeff Francisco reported that the CFWD new tanks have been online for the last month and an half; Louie still needs to do some grading and wiring; he will need to hire an electrician; one of the valves was hooked up backwards causing a period of no water; working good now; there must be leaks in the water lines as the system is using 40-45 gallons a minute, but we have ample amount of water to supply to the district.

Jeff Francisco of Delaware Engineering presented preliminary plans for the Downsville Water System Improvement Project DWSRF #17537 Contract#TC1-G-2018 & Contract#TC1-E-2018; we had to add soda ash to the plans, the system needs to raise the ph level to help the copper levels; he needs to finish the spec book and submit to NYSDOH in Albany for approval; there

will be an emergency backup, also an alarm: a radio signal from the tank if the level goes low to kick on the well house pump; we would also like to have an alarm system that goes to a phone line to let someone know something wrong is happening; also needs a generator with a propane tank; hope to go out to bid in April.

VISITOR COMMENTS: none

CORRESPONDENCE:

- Catskill Watershed Corp.-Catskill Park Wayfinding Sign Project; project outreach session is March 6th at 6:30PM at the Rockland Town Hall on Main Street in Livingston Manor.
- NYCDEP- Proposed Downsville DEP Complex Connection to the Downsville Water District- We have 4 facilities with 40 full time members; in order to maintain a more reliable source of potable water and to continue our partnership with Watershed communities, we are requesting preliminary approval to establish a connection and account with the Downsville Water District. Board discussed.

NO. 23-2018 02/21/18 Proceed with NYCDEP DWD Hookup

Mark Mattson made the following resolution:

WHEREAS, New York City Environmental Protection has made a request for a preliminary approval to establish a connection and account with the Downsville Water District; and

WHEREAS, it has been determined that there is ample water supply in the Downsville Water District;

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby gives approval to NYSDEP to begin planning said connection with the Town Supervisor and DWD Water Plant Operator to determine the feasibility, cost and requirements for connection.

Resolution was seconded by Greg Lavorgna, all in favor, resolution declared adopted.

- NYSDOT- 2018 Bridge NY Program Solicitation- Highway Supt. Eck suggests the Bridge on Fuller Brook at Gregorytown.
- NYCDEP- City Teams with Community Volunteers to Prepare for Water Related Emergencies.
- NYCDEP- DEP Announces Results from Scientific Study that Examined Sediment Deposition in Catskills Reservoirs.
- Del. Co. Public Health Dept. - Participants Needed for Medical Countermeasures Drill on April 3rd 10:30am to 12:30pm at Delhi American Legion.
- Del. Co. DPW- Annual Report of Registered Transfer Stations, Town of Colchester 2017; Revised NYSDEC Solid Waste Regulations; and Pricing Change for Scrap Tire Disposal.
- NYCDEP- Emergency Action Plan for Downsville Dam (on file with Supervisor).
- NYSDOH- 2018 Pool Permit Application.

REPORTS- written reports on file at Town Clerk's Office:

- Cooks Falls Water District- January 2018- 29 customers balance due \$1,670.00; Receipts of \$2,700.01 disbursed to Supervisor.
- Downsville Water District- January 2018- 74 customers balance due \$5,724.38; Receipts of \$11,775.52 disbursed to Supervisor.
- Tax Collector- As of 2/4/18- 2023 Transactions -Base Tax Total \$6,497,429.75- 69% Paid.
- Town Clerk- January 2018-Total disbursed \$1,007.00 of which \$973.00 was Town revenues.
- Town Justice DeRosia- January 2018.
- Town Justice Edel- January 2018.
- Historian- January 1, 2018 Newsletter.
- Police Report- January 2018.

Supervisor Merrill reported that the Downsville Water District will pay back the loan of \$13,845.15 to the Town's General Fund by the next meeting; Auditors have recommended an internal transfer.

Supervisor reported that CEO Zampolin is getting quotes for the Cooks Falls Highway Garage Addition Project.

Supervisor Merrill reported on the Clean Energy Communities Program/Grant: Bonnie Seegmiller has had residents test their cellphone signals from the proposed site of the EV-Charging Station; she has collected the data and sent it to EVConnect; Code enforcement Officer needs to attend a couple of training sessions on Solar Energy.

Supervisor reported that the Town Attorney has done some research on the Dissolution of the Downsville Lighting District; first step is to hold a public hearing and if the Board is in agreement, we would like to hold the public hearing at the second meeting in April, April 18th. Supervisor read a resolution call for said public hearing. Board discussed.

NO. 24-2018 02/21/18 Public Hearing - Dissolution of the Downsville Lighting District
Janet Champlin made the following resolution:

WHEREAS, the Downsville Lighting District of the Town of Colchester is the only Lighting District in the Town of Colchester; and

WHEREAS, the Town of Colchester provides and maintains all other lighting for all other communities in the Town of Colchester as a general town charge pursuant to Section 64(19) of the Town Law; and

WHEREAS, the Downsville Lighting District was created upon the dissolution of the former Village of Downsville and has been in existence for a period in excess of three years, and that no further improvements have been constructed in the district since the establishment thereof, and that there is no indebtedness outstanding or unpaid, incurred to accomplish any of the purposes of said district; and

WHEREAS, certain benefits would accrue to the Town of Colchester with respect to bookkeeping and budgeting with respect to the district and residents of the district would not bear a disproportionate cost of providing lighting in the communities in the Town of Colchester;

NOW THEREFORE, BE IT RESOLVED by the Town Board of the Town of Colchester, that a public hearing be and is hereby called on Wednesday, April 18th at 7PM at the Colchester Town Hall, 72 Tannery Road, Downsville, New York to consider the proposed dissolution of the Downsville Lighting District in the hamlet of Downsville pursuant to §202-C of the Town Law of the State of New York.

FURTHER RESOLVED that the Town Clerk of the Town of Colchester shall give notice of said hearing to be published at least once in the official newspaper of the Town of Colchester not less than ten (10) days nor more than twenty (20) days before the date of the hearing and shall cause a copy thereof to be posted on the signboard of the Town not less than ten (10) days nor more than twenty (20) days before the date designated for the hearing, all pursuant to §202-C (1-a) of the Town Law.

AND FURTHER RESOLVED that further notice is hereby given that the regular monthly meeting of the Town Board will be held immediately following the Public Hearing. Resolution was seconded by Julie Markert, all in favor, resolution declared adopted.

Supervisor Merrill reported that the Auditors from Mostert, Manzanero & Scott LLP were here on February 12th & 13th to perform the 2017 Audit.

Supervisor Merrill also reported that a health insurance committee meeting with the Teamsters was held on February 15th; next step is to schedule a meeting with Kaatirondack.

Supervisor reported that we have received a Public Facility Permit Application to use the Covered Bridge Park for a wedding ceremony on Sat., August 11th. Board discussed.

NO. 25-2018 02/21/18 Public Facility Permit No.01-2018

Greg Lavorgna made the following resolution:

WHEREAS, Paul Ryder and Denise Diehl have applied for a Public Facility Permit to use the Downsville Covered Bridge Park located at 48 Bridge Street, on Saturday, August 11th from 1:30PM to 2:30PM for their wedding ceremony;

THEREFORE BE IT RESOLVED that the Town Board of the Town of Colchester hereby authorizes the Town Clerk to issue Public Facility Permit No.01-2018 to Paul Ryder and Denise Diehl for the use of the Downsville Covered Bridge Park located at 48 Bridge Street, Downsville, NY on August 11, 2018.

Resolution was seconded by Mark Mattson, all in favor, resolution declared adopted.

Supervisor Merrill reported that we have been talking about putting in a walking bridge over Downs Brook at the Covered Bridge Park to the Downs Brook Fitness/Walking Trail; we have been given two I-beams; Michael O'Reilly's firm has given us an engineering quote of \$7,500 for plans to build bridge with in-house services. Supervisor asked if we are willing to pursue this project. Board discussed.

NO. 26-2018 02/21/18 Engineering Services Contract with Principle Design&Engineering Julie Markert made the following resolution:

WHEREAS, the Town Board of the Town of Colchester wishes to construct a walking bridge over Downs Brook; and

WHEREAS, the Town of Colchester will require professional engineering services for said project;

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Colchester hereby authorizes Supervisor Arthur M. Merrill to execute an Engineering Agreement for the mentioned project to enter into Contract with Principle Design & Engineering, PLLC, Norwich, New York in accordance with the scope of services and terms of payments.

Resolution was seconded by Janet Champlin, all in favor, resolution declared adopted.

Highway Supt. Kenneth Eck commented that he would like to order 150ton of road salt for the 2018-2019 winter season; this is the same amount we ordered last year. Board discussed.

NO. 27-2018 02/21/18 NYS OGS Procurement Services Group Road Salt Contract

Mark Mattson made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby authorize Supervisor Arthur M. Merrill to sign and file Requirement Letter No. 171 of the NYS Office of General Services to be able to participate in the NYS OGS Procurement Services Group Road Salt Contract for the period of September 01, 2018 to August 31, 2019 for 150ton of road salt.

Resolution was seconded by Greg Lavorgna, all in favor, resolution declared adopted.

Supervisor Merrill made the following announcement:

- Next Regular Board Meeting Wed., March 7 at 7PM with a Soil & Water Conservation District Presentation

Councilman Lavorgna inquired to the status of the street lights in Cooks Falls? The one in front of Town Hall is also out. Supervisor replied that he sent the info to NYSEG; each street light has its own worksheet and you can not duplicate the info; a letter was sent in to switch to LED lights.

Councilman Mattson inquired about placing surplus equipment in an auction? Highway Supt. replied that there is one at the end of March.

Councilman Mattson inquired about the water leak on Downs Avenue? Supervisor replied that he thought it was going to be fixed this week; he will talk with WPO Ron MacDonald.

Councilwoman Markert inquired about the progress on the Del. Co. DPW Building? Supervisor replied that nothing new has been presented; more discussion at March county meeting; two weeks ago Bob Bishop's appraisers were going there.

Councilman Lavorgna commented that the Highway Supt. has fixed the lights on the Horton Brook sign and also the door at the Cooks Falls Highway Garage/Court door.

SUBMISSION OF BILL/EXPENSES: Janet Champlin made the motion, seconded by Julie Markert, that the vouchers be approved, subject to any corrections or deletions, all in favor, motion carried. Abstract No.02-2018 Voucher No.48-83; Totaling \$279,240.05.

Julie Markert made the motion, seconded by Mark Mattson, that the vouchers be approved, subject to any corrections or deletions, all in favor, motion carried. Abstract No.03-2018 Voucher No.84-108; Totaling \$49,725.14.

With no further business, Mark Mattson made the motion for adjournment, seconded by Julie Markert, all in favor, motion carried. Meeting adjourned at 8:17 PM.

Respectfully Submitted:

Julie B. Townsend
Town Clerk