

May 16, 2018

The regular meeting of the Town Board of the Town of Colchester, Delaware County, New York was held on Wednesday, May 16, 2018 at 7:00 PM at the Town Hall.

Present:	Arthur M. Merrill	Supervisor
	Janet L. Champlin	Councilwoman
	Julie A. Markert	Councilwoman
	Gregory L. Lavorgna	Councilman
Absent:	Mark W. Mattson	Councilman
Recording Secretary:	Julie B. Townsend	Town Clerk
Others present: Kenneth R. Eck, Jr.-Highway Supt., Michael DeGroat-Town Attorney, Bonnie Seegmiller, Tara Donadio, Joan Homovich and Mary Brawley-Fuat.		

The Meeting was called to order by Supervisor Arthur M. Merrill and led the group in the Pledge of Allegiance.

The minutes of the last regular meeting, May 02, 2018 had been distributed earlier. Janet Champlin made the motion to accept the minutes as written, seconded by Julie Markert, Janet Champlin-aye, Greg Lavorgna-aye, Julie Markert-aye, Arthur Merrill-aye, Mark Mattson-absent, motion carried.

**GUESTS:** Bonnie Seegmiller gave an update on the Clean Energy Communities Program/Grant: grant application is on-line and having a lot of problems, very slow moving process; we need more information and letters of support from local businesses; Mary Brawley-Fuat has offered to help and also Chris Carmody of PlugIn Stations Online. Bonnie then turned the floor over to Tara Donadio a Clean Energy Communities Coordinator of Cornell University Coop Ext. Ms. Donadio reported that the deadline is May 31<sup>st</sup>; the Town will have to front the funds (\$13,427 plus in-kind work) and then receive an 80% rebate; there is a maintenance fee yearly on software and the monthly electric charges that the Town will be responsible for; to use the charging stations users will need to have a Charge Pass card, similar to EasyPass. Ms. Seegmiller added that we will get usage reports; we will state in the grant that the public can charge their vehicles free of charge and that in two years we will look at costs and determine if we want to add a charge to use; we would be added to the online map of where charging stations are. Board discussed.

NO. 52-2018 05/16/18 Proceed with EV Charging Station with PlugIn Stations Online

Greg Lavorgna made the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Colchester hereby accepts the EVSE Equipment Proposal from PlugIn Stations Online for one ChargePoint CT4021 Dual Level II Gateway Bollard Station EVSE with cord management, one year of Charge Point Network membership, 1-year manufacturer's Warranty, two Charge Pass cards, shipping and handling for the price of \$13,427.00.

BE IT FURTHER RESOLVED that the Town Board authorizes the Town to apply for the ZEV Grant. The Town agrees to match at least 20% of the expense.

Resolution was seconded by Janet Champlin, Greg Lavorgna-aye, Janet Champlin-aye, Julie Markert-aye, Arthur Merrill-aye, Mark Mattson-absent, resolution declared adopted.

**VISITOR COMMENTS:** Joan Homovich commented that she saw the article regarding the Village of Franklin Audit; she asked if we had our audit back? Supervisor replied that our Auditors have recently asked for more information and hope to have the audit completed soon.

**SUBMISSION OF BILL/EXPENSES:** Julie Markert made the motion, seconded by Janet Champlin, that the vouchers be approved, subject to any corrections or deletions, Janet Champlin-aye, Greg Lavorgna-aye, Julie Markert-aye, Arthur Merrill-aye, Mark Mattson-absent, motion carried. Abstract No.09-2018 Voucher No.225-257; Totaling \$52,358.15.

CORRESPONDENCE:

- CWC- Watershed Currents May 2018 Issue.

REPORTS- written reports on file at Town Clerk's Office:

- Tax Collector- As of 5/5/18 2658 Transactions -Base Tax Total \$7,301,789.50- 91% Paid.
- Town Justice DeRosia- April 2018.
- Town Justice Edel- April 2018.

Supervisor Merrill reported that Louis Banker needs to do some landscaping to complete the Cooks Falls Water District- Water System Improvements Project Contract #TC1-G-2015; we are holding the final payment of \$3,925.00 until project is completed.

Highway Supt. Eck reported that the Town Highway Crew will start the in-kind services of the Cooks Falls Highway Garage Addition Project after July 4<sup>th</sup>.

Supervisor reported that we received one more quote on the Town Hall Central Air Conditioning System; CEO Zampolin and he have decided that it will cost too much to do this project; they suggest to replace the air conditioners that are in the building and install two new units into the Supervisor and Court rooms; taking out the big units and cutting into walls for new ones; Supervisor has spoken with Paul Ryder who can handle this project; 10 units and installation would cost approximately \$5,000; quotes received were from \$25,000 to 37,000; this is a much more cost efficient solution. Board discussed.

NO. 53-2018 05/16/18 Proceed with Town Hall Air Conditioning Project

Janet Champlin made the following resolution:

BE IT RESOLVED that the Town Board of the Town of Colchester hereby authorizes the purchase of ten new air conditioning units for Town Hall and to have Paul G. Ryder III Construction do the installation of said units.

Resolution was seconded by Greg Lavorgna, Janet Champlin-aye, Greg Lavorgna-aye, Julie Markert-aye, Arthur Merrill-aye, Mark Mattson-absent, resolution declared adopted.

Supervisor reported that we have received two applications for a Public Facility Permit. Board discussed each application.

NO. 54-2018 05/16/18 Public Facility Permit No.05-2018

Julie Markert made the following resolution:

WHEREAS, Janet Champlin on behalf of the Pepacton Park Committee has applied for a Public Facility Permit to use Pepacton Park located at 15500 State Hwy 30 on seven Saturday, from May 26<sup>th</sup> to August 25<sup>th</sup> from 9:00AM to 2:00PM for vendors of agricultural producers, antiques, artisans, crafts and for parking;

THEREFORE BE IT RESOLVED that the Town Board of the Town of Colchester hereby authorizes the Town Clerk to issue Public Facility Permit No.05-2018 to the Pepacton Park Committee for the use of Pepacton Park located at 15500 State Hwy 30, Downsville, NY.

Resolution was seconded by Greg Lavorgna, Greg Lavorgna-aye, Julie Markert-aye, Janet Champlin-abstain, Arthur Merrill-aye, Mark Mattson-absent, resolution declared adopted.

NO. 55-2018 05/16/18 Public Facility Permit No.06-2018

Janet Champlin made the following resolution:

WHEREAS, Aleksandra Lokshina has applied for a Public Facility Permit to use Pepacton Park located at 15500 State Hwy 30 from 5:00PM on Sat., May 26<sup>th</sup> to 8:00AM on Mon., May 28<sup>th</sup> for parking vehicles for a wedding event next door at 15442 State Hwy 30;

**THEREFORE BE IT RESOLVED** that the Town Board of the Town of Colchester hereby authorizes the Town Clerk to issue Public Facility Permit No.06-2018 to Aleksandra Lokshina the for the use of Pepacton Park located at 15500 State Hwy 30, Downsville, NY. Resolution was seconded by Julie Markert, Greg Lavorgna-aye, Julie Markert-aye, Arthur Merrill-aye, Janet Champlin-aye, Mark Mattson-absent, resolution declared adopted.

Supervisor Merrill commented that we were looking at the calendar and July 4<sup>th</sup> falls on the first Wednesday this year, what would we like to do about this meeting. Board discussed.

NO. 56-2018 05/16/18 Cancel July 4<sup>th</sup> Town Board Meeting

Julie Markert made the following resolution:

WHEREAS, the Town Board Meetings of the Town of Colchester have been scheduled for the first and third Wednesday of each month; and

WHEREAS, the first Wednesday in July 2018 is a holiday, Independence Day;

**THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Colchester does hereby cancels the following meeting date of Wed. July 04, 2018.

Resolution was seconded by Janet Champlin, Janet Champlin-aye, Greg Lavorgna-aye, Julie Markert-aye, Arthur Merrill-aye, Mark Mattson-absent, resolution declared adopted.

Supervisor reported that we got an email stating that Requisition Number 4 for the CFWD DWSRF #16601 Project will be deposited May 17<sup>th</sup>; we need to do a budget amendment to balance the budget; this will be the last deposit we get from NYSEFC; all remaining bills will come from the CFWD. Board discussed.

NO. 57-2018 05/16/18 Budget Amendment for CFWD

Janet Champlin made the following resolution:

WHEREAS, the Cooks Falls Water District has made Requisition Number 4 to the New York State Environmental Facilities Corporation in the amount of \$4,310.64 for the CFWD DWSRF #16601 Project; and

WHEREAS, the Town of Colchester has received said NYSEFC funds in the amount of \$4,310.64;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Colchester hereby authorizes Supervisor Arthur M. Merrill to amend the 2018 Budget by increasing the CFWD Revenue State Aid/Water Capital Project Fund #3991.9 by \$4,310.64 and increasing the CFWD Appropriations Rehabilitation Grant Fund #8668.4.09 by \$4,310.64.

Resolution was seconded by Julie Markert.

This resolution was put to a vote by roll call and resulted as follows:

Town Supervisor, Arthur M. Merrill	voting aye
Councilperson, Janet Champlin	voting aye
Councilperson, Julie A. Markert	voting aye
Councilperson, Mark W. Mattson	absent
Councilperson, Gregory L. Lavorgna	voting aye

The resolution was declared to be duly adopted by the members of the Town Board of the Town of Colchester.

Supervisor Merrill reported that we have no college students who applied for summer work at the cemetery; Lucas Elmore has submitted an application, stating that he had 90minutes each day that he could do a Work Study Program at the cemetery to help get ready for Memorial Day; work study is non-paying; Lucas worked for us last year and is a good worker. Board discussed.

NO. 58-2018 05/16/18 Work Study/2018 Seasonal Cemetery Laborer

Upon the recommendation of the Cemetery Supervisor, Greg Lavorgna made the following resolution:

WHEREAS, the Town's Summer/Youth Employment Policy states that youths must be students continuing their education and must be enrolled full-time status and verification of student status is required; and

WHEREAS, the Town's Cemetery Crew could use more help preparing for Memorial Day Events; and

WHEREAS, Lucas J. Elmore has 90 minutes a day for a work study program (a non-paying position);

NOW, THEREFORE, BE IT RESOLVED, that the Town of Colchester hereby sponsors Lucas J. Elmore in a work study program at the Town Cemetery until the end of the 2018 school year;

FURTHER RESOLVED that after the completion of said work study program, the Town Board of the Town of Colchester hereby hires Lucas J. Elmore as a Returning Seasonal Cemetery Laborer at the rate of \$11.15 per hour with no benefits for the 2018 Season.

Resolution seconded by Julie Markert, Janet Champlin-aye, Greg Lavorgna-aye, Julie Markert-aye, Arthur Merrill-aye, Mark Mattson-absent, resolution declared adopted.

Supervisor Merrill made the following announcements:

- Kaatirondack Benefit Planning Health Insurance Presentation Mon. May 21<sup>st</sup> at 6PM
- Grievance Day Tuesday, May 22<sup>nd</sup> 4-8PM
- Town Hall Closed Monday, May 28<sup>th</sup> Memorial Day
- Town Clerk's Office Closed Wednesday, May 30<sup>th</sup>
- Next Regular Board Meeting Wed., June 6<sup>th</sup> at 7PM
- Mattson Memorial Bench Dedication Thurs., May 24<sup>th</sup> at 10:30am Covered Bridge Park

Town Attorney reported that NYSDEC called and they want to set up a meeting. Highway Supt Eck reported that a meeting with two Forest Rangers has been scheduled for tomorrow morning, May 17<sup>th</sup>, at 8:30am.

Councilwoman Markert commented that the wall on NYS30 is falling down. Board discussed. Supervisor suggests waiting until later in the season to rebuild. Councilwoman Markert also stated that the cherry trees need trimming. Supervisor stated that this needs to be done in Feb.

Councilwoman Markert inquired to the status of the digital sign. Supervisor replied that we have talked to their technician; not sure what the problem is. Councilwoman Markert stated that this was an Eagles Scout Project, any help from them? Supervisor stated that we have turned this over to Colleen Griffith and Mike Frisbee has volunteered to help.

Councilwoman Markert inquired about the DWD leak on Knox Ave? Supervisor reported that it is scheduled for tomorrow morning at 6:30am.

Councilwoman Markert inquired about the swimming pool? Highway Supt reported that they will paint the pool.

With no further business, Julie Markert made the motion for adjournment, seconded by Greg Lavorgna, Janet Champlin-aye, Greg Lavorgna-aye, Julie Markert-aye, Arthur Merrill-aye, Mark Mattson-absent, motion carried. Meeting adjourned at 8:02 PM.

Respectfully Submitted:

Julie B. Townsend  
Town Clerk